

Agnes' Class 2021 - 2022

Welcome to the 2021-2022 school year. I am glad you are here to join us as we journey through your child's toddler years. Below are the details that will keep us all on the same track for expectations and instructions. Thank you.

Car line/Drop off

Morning car line begins at 8:20 and ends at 8:40. If you miss the morning car line, please bring your child to the front desk and the receptionist will call the classroom and a classroom representative will meet you at the desk. This works better for the child, who may be confused by the fact that mom or dad came inside the classroom and may have difficulty separating from you. Children already in the classroom have started their work day and it is important for their development to have uninterrupted classroom time. We appreciate your understanding of this protocol.

The mid-day pick up time starts at 12:20.

Afternoon pick-up begins at 3:20 and ends at 3:40. Your child will have had a snack and will have used the toilet or had a diaper change before he or she gets in the car.

We will take your child's temperature and sanitize his or her hands upon arrival.

Snack/Lunch

The school provides healthy snacks, which are fruits or vegetables, grains and sometimes proteins (yogurt or cheese). The snack is served at 9:45 during the morning and 2:45, after nap. We eat in a family style, all sitting at the long tables, with table cloths. The child is free to skip the snack if he or she is not hungry. The process of getting ready for snack requires each child to wash hands and sit down at the set table until we are ready to begin our meal. Children pour water from the small water carafes into their cups. This year, due to Covid -19, all the food is served by adults wearing masks and gloves. When the children are done eating, they place the leftover food in the compost bucket and place dirty dishes on the dish cart. The children are not allowed to walk with the food around the room. They are always redirected to eat at the table.

The child has access to water throughout the whole day.

Lunch starts at 12:00 and ends at 12:30. Organic whole milk is served at lunchtime. If you're curious about the current lunch menu, you can find it [here](#) under Quick Links.

For children staying in Friends Club, the late afternoon snack is provided around 4:40.

Birthday Celebrations

To honor the child's birthday we will bake a simple cake for the morning snack. Before the snack, we gather on the carpet to light our special candles. We sing "Happy Birthday" and look

at the baby picture of the child whose birthday we are celebrating and talk about how much the child changed, grew. Before the celebration you will be asked to send pictures of your child.

Illness/Medication

Please familiarize yourself with the school's [COVID-19 policy](#). We promise to do our best to follow safety protocols to ensure the health and safety within our community. Some of these protocols include taking your child's temperature upon arrival, mid-day and prior to afternoon dismissal, washing hands frequently and using hand sanitizer when hand washing isn't feasible, wearing masks (adults-only) and lots of extra cleaning of materials and the classroom environment. Still, we know that young children often get sick. Should your child become ill and is cleared to attend school, we can administer medications. Medications, even over-the-counter, can be administered at school if a medication permission form is filled out by both you and your child's physician.

Your diligence in following these guidelines is greatly appreciated as it will help us to keep the community, as a whole, healthy throughout the year. Any infections/illnesses should be reported to the main office so that other parents can be made aware and watch for symptoms in their own children (pink eye, strep, etc.).

Non-Parent Pick Up

Children can only be released to adults that are listed on your child's information card, created by you on Children's House Online. If a staff member is releasing any child to an adult they have not met, they will check this information and also ask for identification. Prior notice of a non parent pick up is appreciated.

Conferences

Parent-Teacher conferences are held twice a year: in November and March. This is a great opportunity to talk about your child's progress and expectations for the future. More details on this will follow. Check out The Compass in mid-October and mid-March for the link to SignUp Genius.

Contact information

If you have any questions or need to contact me please, do not hesitate. I will be at school every day from 8:00 am to 4:00 pm. I am not able to take your call during the time with children so calls during class time are directed to my voicemail. In an emergency, please leave a message with the receptionist who will pass the message to me. Otherwise, you may email me or leave a voice message on the classroom phone and I will return your call or email within 24 hours.

Phone: 231-929-9325 ex.#133

Email: agnes@traversechildrenshouse.org

Our schedule:

7:30 children arrive for Early Care

8:20 – 8:40 car line

8:30 – 9:45 uninterrupted work cycle (children choose their own activities, they are presented lessons, sometimes it includes group activity)

9:45 – 10:00 group time (we gather in a circle on the carpet and sing a few songs. Group is a transitional activity allowing the children understanding that it is the end of work cycle and time for washing hands in order to get ready for snack)

10:00 - 10:30 group snack

10:30 - 10:45 toileting

10:45 - 11:45 outdoor time

11:45 – 12:00 toileting

12:00 – 12:30 lunch

12:30 car line/toileting and nap

2:45 – 3:00 children wake up from nap/toileting

2:45 – 3:10 group snack

3:30 car line

*individual toileting according to the child's needs takes place during the morning work cycle